**Name:**

**Date of Conversation:**

**Place of Conversation:**

**Unit Topic:**

**Sub-topic (your focus):**

**Before:**

**Preparation (5 points)**

1. How will you prepare? (For example, what do you want to learn about the topic?; what questions will you ask?; will you look up vocabulary words, make an outline, a mind map, etc?; what else will you do?)

**After:**

**Transcript (25 points)**

1. Write your speech for the entire conversation. Make sure you write exactly what you said. (For example, if you hesitated and said, “I I I like oranges,” you should write the word “I” three times.) Make sure you read your transcript before answering questions 3-5.

**Speaking Reflection (12 points)**

1. Do you think you had a good conversation? Why or why not?
2. What were your strengths and weaknesses in this conversation? (For example, vocabulary, fluency, grammar, pronunciation, backchannels, repair (self-correction), etc.) When you listened to the conversation and/or read the transcript, what did you notice about them? List as many strengths/weaknesses as you notice, and write a detailed answer. If you thought there were no strengths, you should write that and tell why.

Strengths -

Weaknesses -

1. How will you improve for next time? Choose 1 or 2 skills you would like to improve. Then, list 2-3 things for each that you will do. I expect you to try to improve your speaking in the next few weeks!

**New Words (8 points)**

1. List at least 8 new words that you learned while preparing or during the conversation. For each word, write the English meaning or insert an image that demonstrates the meaning. It’s okay to also write the meaning in your native language.

**Content Reflection (25 points)**

1. What new information did you learn about your topic? (Write one or more paragraphs about the content knowledge you gained from this conversation. Make sure each paragraph has a topic sentence. Your writing should be organized with a good structure, and your spelling and grammar should be correct. You do not need introduction and conclusion paragraphs, but you should have an introduction and conclusion sentence, so the beginning and ending are clear. If you are not confident in your writing, you can get help at the Writing Center.)